



Centre for Distance and Continuing Education University of Peradeniya



Applications are invited from suitably qualified candidates for the post of Tutor Mentor on assignment basis (Part time) for the following courses of the BBA (External) Degree Programme.

**Business Communication
Business Environment
IT for Management
Audition and Taxation**

Qualifications:

- a) A BBA, B.Sc. (Management), or Bachelor of Commerce, Degree with a First Class or Second Class Upper Division**
- b) Good communication skills in English**
- c) Competency in computer usage**

Professional qualifications such as ICASL, CIMA, CIM, ICA/LLB will be an added qualification.

A monthly allowance will be paid as per approved rates of the University.

Preference will be given to those who have teaching experience and knowledge in Moodle Software.

Selected candidates are expected to work under a Subject Matter Expert(SME) in facilitating academic delivery via moodle platform; engaging in student-teacher interactions, such as discussion forums and chat sessions of learners; monitoring the learning progress; and providing immediate feedback to learners.

Allowance: i) Offline fixed Allowance Rs. 5000.00

ii) Online allowance Rs. 750.00 per hour for maximum 20 hours

The application form and relevant information available on <https://cdce.pdn.ac.lk/>

The duly completed applications on prescribed forms together with the copies of relevant certificates etc. should be sent under a registered cover to reach the **Senior Assistant Registrar, Centre for Distance and Continuing Education, University of Peradeniya, Old Galaha Road, Peradeniya on or before 31st July 2025.**

Senior Assistant Registrar
Centre for Distance and Continuing Education.